



Maternal & Child Health (MCH) Epidemiology Section Director

Division of Public Health
Maternal and Child Health Program

Job Description

Come join the team that's changing the face of Public Health

The Georgia Department of Community Health, Division of Public Health is seeking a **Director** in the **Maternal and Child Health Epidemiology Section** in the Maternal and Child Health Program.

The Georgia Division of Public Health's Maternal and Child Health (MCH) Program has a need for a Section Director for the MCH Epidemiology Section. The MCH Epidemiology Section Director performs highly advanced professional research and epidemiological work requiring specialized knowledge of specific health and behavior related topics on women, infants and children. This position functions as lead MCH scientist and plans and conducts investigations related to prevention and control of public health issues. Responsibilities of this position include performing complex managerial work; establishing a strategic direction and plan, goals, and objectives for maternal and child health epidemiology in Georgia; developing policy; reviewing guidelines, procedures, rules, and regulations; developing and/or refining theoretical concepts, designing and implementing complex surveillance/research studies following new or standardizes scientific policies/protocols, coordinating studies, collecting, analyzing and evaluating data, and communicating results; establishing priorities, standards, and measurement tools for determining progress in meeting goals; coordinating and evaluating Section activities; and reviewing and approving budgets. Plans, assigns, and/or supervises the work of others.

This position is expected to provide leadership and oversight of the MCH programmatic data collection systems used for analysis, reporting and translating health data into user-friendly information and develop strategies to improve program decision making and accuracy of data used to fulfill grant reporting requirements. The successful applicant will need to have an ability to design, implement, and populate performance measures across several MCH programs and be responsible for the completion of all data forms in the Title V MCH Services Block Grant annual application.

This position is expected to develop financial reports and studies for the MCH Program to assist in critical decisions for program planning and improvement. Provide leadership, mentoring, and knowledge of research design/modeling and statistical analysis to provide guidance to staff. Serves as a liaison for the MCH across DPH on committees/taskforces, presenting at partnership meeting and the GA Legislature, etc., regarding research, MCH epidemiology and surveillance.

This position is expected to develop a research portfolio of publishable work performed collaboratively with program staff and external partners that informs programmatic decisions and activity and mentor all direct reports in the research process, including the abstract submission process and peer review process.

This position is expected to know computer software packages application (SPSS, SUDAAN, SAS) to biostatistics, word processing (WordPerfect, Word), spreadsheet (Excel), graphics (Power Point, Harvard

Graphics), geographical information systems (ArcView) and database (Access), have strong leadership skills; strong communication and writing skills; development of procedures to monitor and evaluate progress in achieving project objectives, including feedback to policy makers to provide input into the ongoing research process; strong project management skills to organize major project activities into a logical sequence with a reasonable and achievable schedule of deadlines; strong oral communication skills to facilitate meeting agendas to achieve planned outcomes, and to convey planning alternatives or recommendations to a variety of audiences including MCH staff, the public and decision makers; strong technical writing skills to clearly and succinctly communicate project / research information for correspondence with state and federal agencies, grant applications and plans, state rules and planning procedures. This position is expected to have the ability to work independently; to gather information from a variety of sources and to synthesize and translate detailed information into simpler terms; to express ideas clearly and concisely orally and in writing; to develop and effectively deliver training and technical assistance about research / data methods; to plan, organize and conduct assigned phases of complex research projects; to interpret complex statistical data, charts, and tables; to develop and analyze measuring instruments with respect to reliability, relevance, and validity; to formulate reasonable hypothesis and structure research designs to account for variables; to communicate effectively; to establish and maintain effective working relationships and to work with others as part of a team.

Qualifications

Doctoral degree in public health, epidemiology, biostatistics, or a closely related field AND two years of experience supervising/leading epidemiologic programs

OR

Completion of a Masters degree in Public Health or a closely related field and three years of experience performing epidemiologic work or work in a closely related field in a supervisory or team lead role

OR

Completion of a Bachelors degree AND four years of experience performing epidemiologic work or work in a closely related field in a supervisory or team lead role

OR

One year at the lower level or position equivalent

Preferred Qualifications

Preference will be given to applicants who in addition to meeting the entry qualifications possess the following:

- Knowledge of maternal and child health programs and surveillance systems impacting public health programs
- Evidence of prior scientific contributions to MCH epidemiology including published abstracts and peer reviewed manuscripts
- Evidence of successful applications for federal funding or other competitive funding

Applying for this job

Interested candidates should **email** their resume in Microsoft Word format to: alexander@dhrrjobs.com

To ensure proper routing/handling of your credentials, **copy/paste** or **type** the following as your email

subject: **Epidemiology Section Director – 80914**

Benefits

This position is a pay grade 21 (Competitive starting annual salary \$62,923 - \$110,011) on the statewide salary plan.

In addition to a competitive salary, we offer a generous benefits package that includes a flexible schedule, training opportunities, employee retirement plan, deferred compensation, 12 paid holidays, vacation & sick leave, dental, vision, long term care, and life insurance.

Employment Information

Job announcements are subject to change/removal without notice. Positions are closed once a sufficient pool of qualified applicants is identified.

Due to the volume of credentials received, only those under interview consideration will be contacted regarding status of their application.

Current State employees are subject to State Personnel Administration rules regarding salary.

DCH accepts educational credential recognized by the Council for Higher Education Accreditation (CHEA) and/or the US Department of Education (DOE) will be considered. DCH will contact educational institutions to verify degree, diploma, licensure, etc.

The candidate selected for this position may be subject to pre-employment drug screening and a criminal background check.

As an employee of DCH, in the event of an identified emergency you may be required, as a term and condition of employment, to assist in meeting the emergency responsibilities of the department.

The Georgia Department of Community Health strives to provide access to affordable, quality health care in our communities; encourage responsible health planning and use of health care resources; and promote healthy behaviors and improved health outcomes.

DCH is an Equal Opportunity Employer